

Eno River Unitarian Universalist Fellowship

Charge to the Committee on Evaluation of Ministry

February 3, 2009; revised May 26, 2009

The purpose of the Committee on Evaluation of Ministry is to provide ongoing evaluation of the overall ministry of ERUUF and a process for evaluation of the Lead Minister of ERUUF.

The Committee on Evaluation of Ministry will have the following composition and structure:

- Two members from the Board of Trustees and two or three additional members of ERUUF.
- Relevant skills for committee members include confidentiality, people skills, conflict management.
- Members of the committee will be chosen by the Board and will report only to the Board.
- Board members will serve one-year terms and other members will serve staggered three-year terms.
- The chair of the committee is to be selected by the committee itself.

The Committee on Evaluation of Ministry shall perform the following functions:

- Design a process to evaluate the total ministry of ERUUF and the Lead Minister of ERUUF.
 - The template to evaluate the total ministry of ERUUF will be a joint effort between the committee and the Executive Team.
 - The Lead Minister's Evaluation will be designed by the committee.
- Conduct the evaluation of the total ministry of ERUUF annually, to be completed by the end of May before the Annual Meeting.
- Communicate with the congregation concerning the evaluation process.
- Distribute evaluations as appropriate.
- Compile results of evaluations and report results to Board of Trustees and Lead Minister.
- Answer questions the Board asks regarding all aspects of the evaluations.

Amendments for the initial year of this committee, 2008-2009:

- The Board requests that the Committee research whether other large congregations that practice Policy Governance have Committees on Ministry and, if so, what is their purpose and function. Results of this research are requested to be presented to the Board before the June 16 meeting.
- The evaluation of the total ministry of ERUUF will be very limited, due to the late start for the Committee and the congregational conflict, and is requested to be presented to the Board by August 1.
- An initial process for the evaluation of the Lead Minister is requested to be presented to the Board by August 1.