

Charge to the Governance Committee

approved 5/18/2010

The Governance Committee will be a standing committee of the Board.

The Governance Committee will be comprised of at least three members, one current member of the Board, one past Board member or experienced leader in the Congregation and one member-at-large, all appointed by the Board.

The responsibilities of the Governance Committee will be to:

- help orient and train new members of the Board of Trustees
- maintain the Board policies
 - hold the master copies of the current policies
 - track changes to policies
- develop and implement a regular review process for Board policies
- monitor and report on current governance issues

Governance Committee will collaborate with:

- Nominating Committee
 - Preparing for recruitment of new Board members
 - Assessing the Board's current composition and identifying missing qualities and characteristics
 - Annually revising the job description for Board members
 - Discussing the role and responsibilities of a Board member with nominees
- Coordinating Team
 - Organizing a joint policy book
 - Reviewing policies

The Governance Committee of the Board will appoint a Chair. The Chair is responsible for a quarterly report to the Board submitted in time to be included in the Board packet. The report will include:

- summary of work accomplished
- Updates about the current work of the committee
- Report on reviewed policies
- Policy recommendations